



**REPUBLIC OF THE PHILIPPINES  
PHILIPPINE EMBASSY DHAKA  
TRAVEL DOCUMENT APPLICATION**

**NOT FOR SALE**

**Fill out this Form by typing or writing legibly**

LAST NAME:	PASSPORT SIZE PHOTO
FIRST NAME:	
MIDDLE/MAIDEN NAME:	
DATE OF BIRTH: _____ AGE: _____	
PLACE OF BIRTH: _____	
GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
OCCUPATION: _____	
DISTINGUISHING MARKS/FEATURES: _____	
DATE OF DEPARTURE: _____	
PURPOSE OF TRAVEL: _____	

CIVIL STATUS: <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOW(ER) <input type="checkbox"/> DIVORCED	
Name of Spouse, if married: _____	Citizenship: _____
If divorced or widowed, Name of previous Spouse: _____	Citizenship: _____
ADDRESS IN BANGLADESH: _____	
CONTACT NUMBER/S: _____	
ADDRESS IN THE PHILIPPINES: _____	
NAME OF FATHER: _____	Citizenship: _____
NAME OF MOTHER: _____	Citizenship: _____
CHECK IF YOU ARE: <input type="checkbox"/> LEGITIMATE <input type="checkbox"/> ILLEGITIMATE	
PHILIPPINE CITIZENSHIP ACQUIRED BY: <input type="checkbox"/> BIRTH <input type="checkbox"/> MARRIAGE <input type="checkbox"/> ELECTION <input type="checkbox"/> NATURALIZATION <input type="checkbox"/> OTHERS	
VISA STATUS: <input type="checkbox"/> PERMANENT RESIDENT <input type="checkbox"/> TOURIST <input type="checkbox"/> STUDENT <input type="checkbox"/> BUSINESS <input type="checkbox"/> EMPLOYMENT <input type="checkbox"/> OTHERS _____	
IN CASE OF EMERGENCY, NAME and ADDRESS OF PERSON TO BE NOTIFIED IN THE PHILIPPINES:	
HAVE YOU EVER BEEN ISSUED A PHILIPPINE PASSPORT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If yes, Passport No. _____ Place and Date of issue: _____	

LEFT Thumb mark	RIGHT Thumb mark	PLEASE TAPE THE OTHER PHOTO (same as above) HERE	<p>I SOLEMNLY SWEAR THAT:</p> <ul style="list-style-type: none"> <li>The attached photos and thumb marks affixed hereon are mine;</li> <li>The statements made on this application form are true and that the attached supporting documents are authentic;</li> <li>I will be issued a Travel Document valid for one (1) month upon issuance for direct travel to the Philippines; and</li> <li>I will secure a Philippine passport before departure from the Philippines.</li> </ul> <p align="right">_____ Signature of Applicant</p> <p>DATE: _____</p>
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Name of Representative:  _____ (SIGNATURE OVER PRINTED NAME)	IF APPLICANT IS UNABLE TO APPEAR IN PERSON, FORM HAS TO BE NOTARIZED  NOTARY PUBLIC	APPROVED BY:  _____ SIGNING OFFICER
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**For Official Use Only:**    Travel Document No. \_\_\_\_\_    O.R. No. \_\_\_\_\_    Date of Issue: \_\_\_\_\_

### REQUIREMENTS FOR ISSUANCE OF TRAVEL DOCUMENT

1. Accomplish the application form. Parents may accomplish the form for minor applicants.
2. Submit two (2) passport-size photos, front view, colored with plain white background taken within the last six (6) months, Photo must show applicant in proper attire without eyeglasses.
3. Submit copy of Birth Certificate

If lost or not available, submit the following:

- a. Certificate of Non-Availability of Birth Record from the Local Civil Registrar
  - b. Baptismal Certificate/Voter's ID or any public document indicating birth particulars and Philippine citizenship.
  - c. Joint Affidavit by two disinterested persons
  - d. Other supporting documents issued in the Philippines which will establish applicant's identity as Filipino citizen, e.g. marriage certificate, school records, professional ID, NBI clearance, Seaman's Book, Land Titles, Tax Returns, Voter's Affidavit from COMELEC
  - e. Copy of Philippine passport
4. Submit proof of actual residence, e.g. photocopy of Driver's License, State ID, employment ID or utility bills, etc.
  5. For minors, submit a notarized Affidavit of Support and Consent from both parents.
  6. Submit an **Affidavit of Loss/Explanation**, duly notarized stating the circumstances surrounding the lost of the passport. Indicate the passport number, date and place of issue. **Attach Police Report, if passport was stolen.**
  7. If applicant is unable to appear in person, Form has to be notarized.
  8. Processing fee of Tk 2,550.00 (Cash payment ONLY)